

**CALVARY BIBLE COLLEGE AND SEMINARY**  
P.O. BOX 1859  
DOVER, DELAWARE 19903

EMPLOYMENT APPLICATION

An Equal Employment Opportunity Employer

**PERSONAL**

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # ( ) \_\_\_\_\_ Cell # ( ) \_\_\_\_\_

Are you 18 years of age or older? Yes \_\_\_ No \_\_\_

(If no, employment is subject to verification that you are of legal minimum age and will need to supply required work permit)

**Person to notify in case of an emergency**

\_\_\_\_\_

Telephone # ( ) \_\_\_\_\_ Complete Address \_\_\_\_\_

Have you ever been convicted of a felony? Yes \_\_\_ No \_\_\_

If yes, give dates and details \_\_\_\_\_

\_\_\_\_\_

**JOB OBJECTIVE** - A specific position must be indicated

Position Applied For: \_\_\_\_\_

When will you be available for employment? (Indicate Date): \_\_\_\_\_

Do you accept this position as a stipend position? \_\_\_ Yes \_\_\_ No

The stipend is paid once monthly, do you accept this? \_\_\_ Yes \_\_\_ No

**EDUCATION/TRAINING**

Highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 College: 1 2 3 4 Post Graduate: \_\_\_\_\_

Do you have a high school equivalency certificate (GED)? \_\_\_ Yes \_\_\_ No

	Name & Location	Diploma or Degree	Major/Minor Subject
HIGH SCHOOL			
COLLEGE OR UNIVERSITY			
NURSING TRADE			
POST GRADUATE			

**OTHER SKILL, QUALIFICATIONS AND EXPERIENCE**

<p>Complete the following if driving is required.</p> <p>Type of Driver's License _____ Driver License # _____ State _____</p>
<p>Special training or skills (language, communication, computer, web design, etc.) that will be of special benefit in the job for which you are applying:</p>

**MILITARY**

Have you served in the U.S. Armed Forces? If yes, list duties in the service and specific training.

\_\_\_ Yes \_\_\_ No

Branch	Date Entered	Date & Type Discharge	Final Rank	Reserve Status

**EMPLOYMENT HISTORY**

A resume may be attached as a supplement to, but not in lieu of this section. List all jobs during the last ten years. Start with the most recent.

Employer _____ Address _____
Telephone # _____ Job Title _____ Supervisor _____
Dates Employed: From (month/year) _____ To (month/year) _____
Work Performed _____
Reason for Leaving _____

Employer _____ Address _____
Telephone # _____ Job Title _____ Supervisor _____
Dates Employed: From (month/year) _____ To (month/year) _____
Work Performed _____
Reason for Leaving _____

Employer _____ Address _____
Telephone # _____ Job Title _____ Supervisor _____
Dates Employed: From (month/year) _____ To (month/year) _____
Work Performed _____
Reason for Leaving _____

**REFERENCES**

List three references. Do not include relatives.

Full Name	Complete Address	Phone #	Occupation	Years Known

**PLEASE READ CAREFULLY AND SIGN BELOW**

I understand that any false answer, statement or omissions made by me on this application or any other required document will be considered sufficient cause for denial of employment or termination of employment. I hereby give Calvary Bible College & Seminary to make a thorough investigation of my past employment, education and activities. I release Calvary Bible College & Seminary and all persons, companies and corporations from liability of providing such information. In consideration of my employment, I agree to conform to the rules and regulations of Calvary Bible College & Seminary. Any offer of employment is contingent upon successful completion of a background check. My employment and compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either Calvary Bible College & Seminary or myself. I further understand that nothing contained on this employment application or in the granting of an interview shall be construed as employment contract between Calvary Bible College & Seminary and me for either employment or for the providing of any benefit. I also understand that no employee of Calvary Bible College & Seminary has any authority to enter into any verbal employment for any specific period of time, or make any agreement contrary to the foregoing. In addition, I understand that any promises or guarantees are not binding upon Calvary Bible College & Seminary unless made in writing.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_